



## LIBRARY COMMISSION MINUTES

### Regular Meeting

Tuesday, October 2nd, 2012 5:30p.m.

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

### ROLL CALL

Commissioner Perga called the meeting to order at 5:34pm

Present: Chairperson: Perga, Vice Chairperson: Hill; Commissioners: Tucker, Smith, Poulos, Struthers and Suelzle

Also Present: Peggy Ford, City Staff Liaison; Cynthia Wilson, Acting Community Librarian;; Nancy Howe, County Librarian

### MINUTES

- 1) COMMISSIONER TUCKER MOVED that the minutes of the August 7th, 2012 Library Commission meeting, be approved as is. THE MOTION WAS SECONDED BY COMMISSIONER SUELZLE AND PASSED UNANIMOUSLY BY VOICE VOTE.

### PUBLIC COMMENT

Los Altos resident Bob Simon spoke regarding the creation of a suitable library for Los Altos and Los Altos Hills which can move forward independent of the civic center master plan.

### BUSINESS

#### DISCUSSION AND ITEMS OF INTEREST

- 2) Discussion of Clarification Library Commission's Goals and Work Plan – Commissioner Tucker  
Commissioners reviewed Goals for Work plan – version III and gave Commissioner Tucker their comments for updates and changes to the document to be reviewed again.

COMMISSIONER SUELZLE MOVED to modify 2c: should read: "Actively monitor vehicle traffic flow, parking, and traffic signage at the Library." 2e: "Monitor changes to interior library signage." THE MOTION WAS SECONDED BY COMMISSIONER POULOS AND PASSED UNANIMOUSLY BY VOICE VOTE.

- 3) Library Commissioners Handbook – Commissioner Struthers  
Commissioners are to send comments regarding handbook to Commissioner Liaison, Peggy Ford no later than Oct 16<sup>th</sup> for Commissioners Struthers, Poulos and Tucker to add to document.

### REPORTS

- 4) Commissioner Perga and Hill reports on September Council Meetings  
Commissioners Perga and Hill reviewed with commission outcomes of September City Council meetings.

- 5) Nancy Howe, Acting County Librarian  
Reported to Commission on past, current and upcoming County Library Events
- 6) Cynthia Wilson, Acting Community Librarian  
Reported to Commission on past, current and upcoming events at the Los Altos & Woodland Libraries.
- 7) Friends of the Library, Darwin Poulos  
The Friends of the Library received a large donation of books from an estate. FOL is making preparations for the November 9, 10 and 11 book sale at the Hillview Community Center. FOL will also be attending the Fall Festival with the Santa Clara County Book Mobile.
- 8) Commissioner Smith, Los Altos Library Endowment and North County Library Authority Report  
\$21,000 grant to Los Altos Library for science and technology approved for fiscal year 2012/2013. The event, "Back Stage at the Library" has been postponed until the New Year. The Oceanography Play Island has arrived and is being assembled. It will be displayed for use in the children's picture book area of the library.  
  
NCLA will not meet again until January, 2013
- 9) Joint Power Authority – (JPA)  
The JPA next meeting is scheduled for October 25<sup>th</sup>, 1:30pm at Library Headquarters in Los Gatos. Commissioner Tucker will report on meeting.

## **FUTURE AGENDA ITEMS**

### **Set November 6th Meeting Agenda**

### **ADJOURNMENT – 6:43p.m.**

Respectfully Submitted by

Peggy Ford, Senior Recreation Supervisor

Liaison to the Library Commission